



## COMMISSIONING REQUEST APPLICATION

TO BE SUBMITTED BY FAX/POST

### To Whom It May Concern

Having delivered your Biofilter sewage treatment plant(s) we now bring to your attention our procedure for plant commissioning.

Only on completion of all the steps listed below can a courtesy visit be made by FM Environmental. Incomplete checks will delay commissioning and necessitate a return visit - chargeable at our hourly rate.

We advise that commissioning will take place within **7-10** working days from receipt of a written request. This should be taken into account by the client.

Commissioning requests must be received within 6 months of purchase.  
Pumps should not be left submerged if inactive for more than a month.

**Please Tick Boxes to confirm completion**

- 1 The plant is backfilled as per instructions & filled with water to inlet level
- 2 Inlet and discharge pipework is fully installed and connected to the plan
- 3 3-core(STD) or 5-core(PCA-with alarm\*) 2.5mm<sup>2</sup> SWA (Steel Wire Armoured) cable is laid & ducted from Biofilter & through the premises by electrician - to fuse board (with at least 1m to spare at either end of the cable)
- 4 The cable is installed into the cable entry point (open lid to check position)
- 5 A dedicated 6Amp motor rated MCB is fitted to the fuse board for the Biofilter & it is wired through the ELCB (RCD)
- 6 The electricity power supply is available to the plant
- 7 Any payment outstanding will be made at the time of commissioning
- 8 \*High level alarm is on site (PCA models only) & keys are available

REF NO. \_\_\_\_\_ PLANT TYPE: \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

(To have keys for premises & plant)

Tel. No(s). \_\_\_\_\_

Site Address \_\_\_\_\_

Occupant/Future occupant of premises (if different from above)

**Directions to site** (from nearest town)

*Please attach sheet if necessary & include any other relevant information*

**SIGNED:**

**DATE:**

Please comply with procedures to aid with prompt processing of application

**\*\*\*IMPORTANT\*\*\* THIS FORM MUST BE RETURNED BEFORE COMMISSIONING CAN BE ARRANGED !**

Fax to: FM Environmental @ (048) 302 63233 or Post to: FM Environmental, Greenbank Industrial Estate, Newry, BT34 2PB